

Kaitlin Moore

Martinez, CA / Reno, NV
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EXPERIENCE

Denon & Doyle Entertainment - Pacheco, CA

— *Party Motivator*

September 2024 - May 2025

- Assisted with setting up event equipment
- Worked collaboratively with team members to meet event timelines
- Interacted professionally with clients during events
- Demonstrated reliability through early & late hours and physically demanding work

The Starbucks Coffee Company - Martinez, CA

— Barista

June 2023 - January 2024

- Prepared and served food and beverage items while following quality and safety standards
- Provided friendly, efficient customer service in a fast-paced environment
- Operated the Starbucks computer system, handled cash and card transactions accurately
- Balanced work and responsibilities alongside school commitments

EDUCATION

University of Nevada, Reno (UNR) - Reno, NV

— Bachelor's Degree in General Business, Second Semester

Freshman

August 2025 - Present

College Park High School - Pleasant Hill, CA

— *High School Diploma*

August 2021 - June 2025

SKILLS

— Customer Service

— Time management

— Multitasking in fast-paced environments

— Teamwork and communication

— Accurate cash handling

— Dependability and strong work ethic